



# WOMEN'S EMPOWERMENT GROUP

## Post Title: Officer Resource Fundraising

**Post Code:** WEG-RM-0725

**Location:** Lahore, Pakistan

**Type:** Full-time | In-Office

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## About Women's Empowerment Group (WEG):

Women's Empowerment Group (WEG) is a nonprofit organization working to advance the rights and well-being of women across Pakistan. Through education, advocacy, and capacity-building, we empower women to lead change in their communities. We collaborate with individuals, institutions, and organizations to create inclusive and sustainable social impact.

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## Position Summary:

We are seeking a passionate and skilled **Officer – Resource Mobilization** to help drive our fundraising, donor relations, and partnership development efforts. The selected candidate will play a vital role in securing financial and in-kind resources, writing proposals, and building strategic relationships to support WEG's projects and programs.

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## Key Responsibilities:

- Research and identify potential funding sources, including donors, foundations, and CSR initiatives.
  - Write grant proposals, concept notes, and donor reports.
  - Assist in developing resource mobilization strategies and campaigns.
  - Build and maintain donor and partner databases.
  - Coordinate with internal departments to gather project data and success stories.
  - Support in organizing fundraising events, presentations, and outreach activities.
  - Engage with institutional, corporate, and community partners for resource generation.
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## Requirements:

- Bachelor's or Master's degree in Development Studies, Public Policy, Communications, or a related field.
- 1–3 years of experience in fundraising, grant writing, or NGO resource mobilization.
- Excellent written and verbal communication skills (English & Urdu).
- Strong research and proposal development skills.
- Passion for gender equality, community development, and women's rights.

**Address:** 2/12, M-Block, Gulberg III, Lahore

**Phone:** 04235883570-3

**Website:** [www.whiteribbon.org.pk](http://www.whiteribbon.org.pk)



# WOMEN'S EMPOWERMENT GROUP

- Ability to work independently and as part of a team.
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## What We Offer:

- A collaborative, mission-driven environment.
  - Opportunities for professional growth and innovation.
  - Hands-on involvement in life-changing projects.
  - Competitive salary and benefits package.
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## How to Apply:

Send your CV and a short cover letter with **Post Code: WEG-RM-0725** in the subject line to:

✉ [hr@weg.org.pk](mailto:hr@weg.org.pk)

Only shortlisted candidates will be contacted for interviews.

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